



Rotary Club of Berry Inc - BOARD MINUTES

Date: 19/02/2019

18, Pulman Street, Berry

Meeting opened at: 7.35 p.m.

Board Attendance: Peter Stinson, Bill Seelis, David Brawn, Rob Haines, Paul Andersen, Trevor Barker Terry Delahunty

Board apologies: Ian Nicol , Phil Monaghan

Minutes of Previous Meeting: Approved with minor changes with revised version accompanying these Minutes showing changes in revision marks.

It was agreed that in future draft Minutes will be sent directly to Board members in draft form shortly after the meeting for comment with suggested changes to be provided to the Secretary for incorporation.

Business arising from previous Board Meeting:

Berry welcome signage – to be installed at entry points to Berry

Action: To be installed when Ken has the time

Boat Harbour Anchor – the anchor is in need of repair

Action: PS is liaising with Kiama Council

Gift for Teresa Duda/Stauff – it was agreed at a previous meeting that the Club should recognise the support of Teresa in producing our Bulletins each week. PS has given her a gift.

Chocolate Wheel Meat Trays – the quality of the meat provided for the Chocolate Wheel has been criticised by some members

Action: IN will discuss quantity/quality of meat in these meat trays with Mountainside Meats

Security of Rotary cupboard at Bowling Club – there is concern that people have been gaining access to the cupboard without the approval of Rotary and using the sound equipment.

Action: IN to install combination lock

Boongaree Park progress - The Club's Boongaree sub-committee has been liaising with Council and with Gareth Ward in relation to Nature Play Playground development. Council approved the overall masterplan for Boongaree in December and is supportive of Rotary involvement in the implementation of the Playground component. Progress is subject to State Government funding however.

Action: The sub-committee to continue to lobby Gareth Ward for financial support and to liaise with Council.

ADFAS chair moving - ADFAS has been advised that the Club will move the chairs at the School of Art before and after their meetings and this has commenced.

Poor participation by some members - The Board discussed the fact that several members were not attending meetings and not supporting club events. This was a significant concern for other members.

Action: PS and PM to meet with identified members to discuss their future with the club.

President's Report

Drought relief – the independent Drought Committee has agreed to allocate \$6K to support Belinda Bloxham's health costs from the Club's NAB account. BS has applied for a grant from RAWCS's drought relief fund and if successful this will increase the financial support for Belinda.

Actions:

- PS to authorise the Treasurer to pay the \$6K from the NAB account (which is supported by the Board)
- BS to pursue RAWCS grant

Emergency Service Awards – the NSW awards are apparently becoming National awards eliminating the need to local activities

Action: DB to check with Dot Hennessy who has been the organiser of the NSW event

Taste of Paradise Fundraiser (Coolangatta Estate – 10 May) – the Club has been invited to support this event

Action: Club members will be advised about the event and can attend if they wish. No special support will be offered.

Secretary's Report

No report as Secretary was absent

Treasurer's Report

Event financials – The Treasurer reported the following results for recent events:

- A surplus for the NYE Fireworks event was \$9416 excluding GST
- Income of \$3500 excluding GST for the Australia Day Breakfast (the Council Grant) with expenses yet to be finalised. \$1214 was donated to Polio Plus
- Income from the Berry Show BBQ and Grill was \$4540 excluding GST with expenses yet to be finalised. Can Assist will share in the surplus as they provided support.

Financial Report – the Financial Report was presented and approved. In particular, the Report showed available funds for distribution from the Community account of \$72,000. The agreed allocation of this money was discussed in the section about Community Service activities.

Club Administration

Apart from the security of the Club cupboard at the Bowling Club, there was nothing else discussed

Community Service

Report on activities – the Report from PA was noted

New Member Brochure

Action: PS to arrange the reformatting of the documents provided by PA.

Calendar of Events – PA provided PS with a draft for his consideration

Celtic Festival – Dorothy Hanbridge will coordinate this event

Allocation of available funds from the Community account – the Board discussed a draft allocation and approved the schedule in the attachment to these Minutes. The donation to the Berry Riding Club and the Taste of Paradise Farm will be made immediately with the other donations being made at a special event to be organised.

Action: PS to organise a presentation ceremony (Celtic Festival, Changeover Dinner or special Club Meeting) Payments to be made to the Riding Club and Taste of Paradise.

New Generations

The Board noted the report circulated by RH prior to the meeting.

Membership and Vocational

The responsible Director PM was absent so nothing to report.

Public Relations

Nothing to report

International and Foundation Report

Everest – the trekkers leave in March and there will be a farewell at the Club Meeting on 28th February. BS reported on various fundraising activities associated with the project. It was decided not to support trekkers who are members financially but the Club will present all trekkers with framed certificates of appreciation.

Action: BS to ask Grahame Sweeney to produce the certificates

Nepal School – The Board considered an offer from Narelle to provide school supplies to distribute to school children. It was agreed that this required further consideration.

Action: BS to consider the situation and to liaise with Narelle

General Business

Club Assemblies – DB raised a concern about the lack of discussion among members at the last Club Assembly and suggested that the Board discusses and agrees the content of the next Assembly

Action: The Board to discuss the next Club Assembly in May at its meeting In April (For example the President Elect may wish to discuss his plan for his year with members at the May Assembly)

Member resignations – it was agreed that the Club has no process for handling the resignation of members and that one should be instituted. The Board agreed a proposal by DB to formalise the introduction of an exit interview by the President and Membership Director and a report back to the Board. In addition, where appropriate, the departing member should receive a letter of appreciation for his or her service from the President and be farewelled at a Club Meeting.

Distribution of the Annual Accounts

TB noted that the Annual Accounts were distributed to members at the last AGM by BS giving members no chance to review them. BS said that this was his normal practice.

Action: DB to distribute Annual Accounts to members at least one week before the next AGM

Trusts

Concern was expressed by TB about the status of funds held in term deposits by the Club to support various educational and charitable purposes (Artis Medenis, Mo Higgins, Aina Medenis). The concern relates to those funds that could be deemed to be held in trust and therefore subject to legislation that requires separation of funds from Club funds and independent reporting to Fair Trading NSW. There was lack of agreement about which funds (if any) were trusts.

Action: A sub-committee comprising DB, TB, RH and BS will investigate the situation and report back to the next meeting.

Meeting end: 10.30 pm

Next Meeting: 19 March at 7.30 pm - 18, Pulman Street, Berry

DRAFT

Approved disbursements from Community Account surplus (\$72,000)

Project	Contribution	Cumulative Total
Rotary Disaster Relief Fund	\$5,200	\$5,200
Contribution to the Nature Play Parkland account	\$20,000	\$25,200
Purchase of 6m used shipping container for asset storage With loading for delivery and installation of shelving etc	\$7,000	\$32,200
Donation to Berry Riding Club for purchase of Portaloo	\$7,500	\$39,700
Donation to Shoalhaven Kids In Need (SKIN)	\$2,000	\$41,700
Donation to Shoalhaven Suicide Prevention Area Network	\$2000	\$43,700
Purchase of items for Taste of Paradise Farm	\$7,000	\$50,700
Local Community projects eg Windsor Drive	\$3,000	\$53,700
Purchase first Aid Kit	\$300	\$54,000
Donation to Rotary program – End Polio Now	\$2,500	\$56,500
Donation to Rotary program – eg Rotarians Against Malaria	\$2,500	\$59,000
Donation to Jim Da Silva Farm	\$1,000	\$60,000
Donation to the William Campbell Foundation	\$1,000	\$61,000
Donation to Triple Care Farm	\$1,000	\$62,000
Donation to CanAssist	\$2,000	\$64,000
Retain as reserve for future unanticipated circumstances	\$8000	\$72,000

Payment: Organisations in **bold** to be paid immediately. The remainder will be paid at a future special event (if appropriate).

Note that an Extra-ordinary Meeting on 21 February varied this allocation. The above allocation was approved at the 19 February Board meeting